

Student Code of Conduct

The aim of this Code is to outline the standards of behaviour expected of all students at the Innovation, Design Entrepreneurship Academy (IDEA; the Academy) both on campus, in public and while engaging in external learning experiences.

The underpinning values which guide IDEA are:

CARE DEEPLY | ADAPTABILITY | MISSION TO MASTERY

Key Message

At IDEA we celebrate uniqueness and expect nothing less than respectful conduct from all members of our community including our students. You have been selected for the Academy because we recognise your maturity, kindness, openness and potential. We ask you to think before you act, reflect often on your behaviour and practice empathy towards others at all times.

It is never okay at IDEA for words or actions to harm others, and we will act promptly to ensure the emotional, psychological and physical safety of our community members is maintained. Significant or ongoing breeches of the *Student Code of Conduct* will not be tolerated and may result in a student's removal from the program.

OVERVIEW

The foremost principle behind IDEA resides in the recognition that all people have unique talents that can greatly benefit the individual and greater society. The Academy offers not only an alternative educational model, it provides a different culture for students and families. Our programs offer flexible, integrated learning embedded in the real world, with the student at the centre of the program's design. IDEA is dedicated to empowering students to thrive and find their reason for being in the world. The team at IDEA are committed to helping student's build self-understanding, confidence and identity in order to develop their unique skills and talents to share with their community.

PURPOSE

This *Student Code of Conduct* has been developed with the expectation that students of the Academy will act in ways that support IDEA's values of fairness, personal courage, perspective taking, respect for self and others, self-awareness and self-responsibility in order to provide a safe and enjoyable environment to learn and work at IDEA.

GENERAL EXPECTATIONS

IDEA students are expected to:

1. Always represent themselves and IDEA in a positive and mature manner.
2. Conduct themselves according to IDEA's values.
3. Be punctual and maintain communication with IDEA staff and external learning providers (where relevant) if late or absent.
4. Be prepared for their day and follow through on commitments.
5. Confront workload issues or other challenges by asking for support.
6. Take pride in their appearance and present neatly.
7. Arrive to classes, external learning experiences and events sober and unaffected by any form of illicit drug or alcohol. Students must not consume or possess illicit drugs, alcohol, cigarettes, e-cigarettes or vapes.
8. Take pride in their work without plagiarism, collusion or cheating.
9. Understand that inappropriate or antisocial behaviour, bullying, harassment, or any other behaviour that poses a risk to the safety and wellbeing of self, others or jeopardises IDEA's reputation will be actioned upon promptly.
10. Abide by IDEA's *Bullying and Harassment Prevention Policy*, *Student Online Policy*, *Good Standing Policy* and *Slack Code of Conduct*.

COMMUNICATION AND CONDUCT

IDEA anticipate that students will support their peers and the IDEA team in developing the qualities advocated by IDEA. These are:

- Respect and openness towards diversity and diverse points of view. This may be in the form of religious, political or other beliefs, recognising the validity of every individual's experience and perspective.
- Recognising the power of words (whether written or spoken) and to apply self-inquiry especially when addressing potentially sensitive topics. Participating in 'good faith dialogue' and engaging in a way that promotes conversation, sharing and collaboration. This can be supported through:
 - Becoming aware of one's own biases.
 - Understanding how each person perceives the world differently and that may result in misunderstandings.
 - Being prepared to listen to alternative points of view.
 - Remaining curious and open to seeking and providing clarification on areas that are potentially challenging or new.

RAISING CONCERNS

To ensure constructive and timely solutions can be achieved, it is important that appropriate communication channels are utilised when raising concerns. To protect each other, it is important that confidentiality is maintained of any information received about any student.

Please direct:

- All concerns about IDEA's teaching and learning quality to your IDEA Guardian/Mentor or IDEA's Director of Teaching and Learning and refrain from using social media to express any discontent. The team at IDEA are receptive to student concerns and will respond to these in a timely and collaborative manner.
- Any behavioural, bullying or peer group issues to your IDEA Guardian/Mentor or IDEA's Director of Student Services.

IDEA, through the Academy Directors, reserves the right to manage communication as well as termination of enrolment contract where repeated situations of behavioural misconduct, written or verbally abusive language is used by students towards IDEA staff or with the publishing of malicious or false statements against IDEA.

SUSPENSION AND REMOVAL FROM THE PROGRAM

Repeated or a serious breach of the Student Code of Conduct may result in a suspension from the IDEA program. The nature and duration of the suspension will be decided by IDEA Directors based on the circumstances of the student and the context and severity of the breach. A suspension will result in a loss of Good Standing in the program as per the *Good Standing Policy*. Students and parents/carers will be required sign off on a student suspension conditions and behaviour rectification agreement, issued by the Directors.

Repeated suspensions may result in permanent removal from the program. Any Illegal activity or behaviour that poses a risk to personal safety and wellbeing of self and others may result in an immediate removal from the program.

IDEA Directors reserve the right to enact a suspension or removal from the IDEA program at any time that they see it necessary, in order to protect the welfare of other students, staff or IDEA's positive public image.

RELATED POLICIES AND PROCEDURES

- *Bullying and Harassment Prevention Policy*
- *Concerns, Complaints and Grievances Policy and Procedure*
- *IDEA Academy Handbook*
- *Student Behaviour and Management Policy and Procedures*
- *Student Online Policy*
- *Slack Code of Conduct*
- *Good Standing Policy*

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